****

**UNITED STATES-INDIA EDUCATIONAL FOUNDATION**

**Fulbright House, 12 Hailey Road, New Delhi 110 001**

**2024-2025 Fulbright-Nehru Master’s Fellowships**

**FNMasters Applicant Checklist**

Before you submit your online application no later than **May 17, 2023**, please ensure the following:

(Check  against each item on the following list)

1. \_\_\_\_\_ Upload your curriculum vitae/resume on the **Page: Academic and Professional Information** of the online application form.
2. \_\_\_\_\_Upload scanned copies of your mark sheets or transcripts and diploma/degree certificates from bachelor’s degree onwards on the **Page: Academic Materials** of the online application form.
3. \_\_\_\_\_ Upload test score reports, if available (e.g. TOEFL and GRE) on the **Page: Score Reports**
4. \_\_\_\_\_ Upload your study/research objectives on the **Page: Study Plan** of the online application form.
5. \_\_\_\_\_Upload personal statement on the **Page: Study Plan** of the online application form.
6. \_\_\_\_\_Uploadwriting sample on the **Page: Study Plan** of the online application form
7. \_\_\_\_\_Upload passport copyon the **Page: Grant and Travel Plans.**
8. \_\_\_\_\_Upload pdf copy of **FNMasters Applicant Annexure** form on the **Page: Additional Information (Country Specific Materials).**
9. \_\_\_\_\_ Upload scanned photocopies of proof of your work/professional experience on the **Page: Additional Information (Supplemental Materials)**
10. **\_\_\_\_\_** Upload portfolio, if applicable on the Page: Portfolio
11. **\_\_\_\_\_** UploadFNMaster’s employer’s endorsement form on the **Page:** **Additional Information (Additional Documentation)**

Please obtain the endorsement from the appropriate administrative authority on the FNMasters Employer’s Endorsement Form and upload it to the online application form.Or your employer can send this form directly to the **Senior Program Officer,** **Indian Program, United States-India Educational Foundation, 12 Hailey Road, New Delhi** at**masters@usief.org.in** no later than **May 17, 2023**. Please indicate in the **FNMasters Applicant Annexure** if you will upload the **FNMasters Employer’s Endorsement Form** in your application.

1. \_\_\_\_\_ **Recommendations:** You must click “Add Recommender” to register three recommenders. You must follow up with the recommenders so that they submit the recommendation by **May 17, 2023. Referees should be able to submit recommendations even after the application is submitted.**

**Important Note: Please note that you cannot upload any document or make any changes to your application once you submit.** **Therefore, DO NOT submit your application until you have uploaded all the required documents.**

1. If you have letters of admission, deferral requests, or other correspondence from a U.S. school, especially a preferred program, please forward a copy (not the original) of this correspondence to masters@usief.org.in

**APPLICATION DEADLINE: MAY 17, 2023, 23:59:59 hrs (IST)**

**If you have any questions, please write to** **masters@usief.org.in**