

## Introduction

On account of increased demand for AP exams, **the exam registration deadline and corresponding payment have been extended to 11:59 PM, IST, on Sunday, November 13, 2022.** You are requested to make the payment as soon as you register for the exam.

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## AP: Advanced Placement Program Exams

College Board's Advanced Placement Program® is recognized by universities around the world as a standard of academic excellence. Since 1955, the AP® Program has enabled millions of students to take U.S. university undergraduate-level courses and earn undergraduate degree credit, advanced placement, or both while still in high school/secondary school.

Nearly all colleges and universities in the United States—as well as more than 500 universities in 75 countries such as the U.K., Canada, and Australia— consider AP participation favourably for admission and have policies around AP credit and placement.

AP Exams are administered once every year during the first two-three weeks of May. Registration in the Fall prior to the testing year is strongly recommended to ensure students have time to prepare.

**For more information visit College Board's website:** [Click here](#)

**Access the list of Universities around the world offering AP credits:** [Click here](#)

### AP benefits enable motivated students like you to:

- Stand out in university admissions
- Earn university credit.
- Skip introductory university classes.
- Save money on tuition.
- Build skills and confidence.
- Earn higher first-year grades at university (per Research)

Read [how AP helped these students.](#)

Review the [AP course descriptions](#) for the subject(s) you want to test in. Each description explains which topics are covered in the AP course and what might be on

the exam.

### **Authorized AP Test Center**

**United States-India Educational Foundation (USIEF)** is authorized by the AP Program to administer 2023 AP Exams. However, test centers and schools set their own exam pricing, registration timeline and payment policies.

### **Why choose to test with USIEF?**

- USIEF has been the testing center of choice for students for more than **two decades**.
- Centers are accessible from all parts of the city.
- The venues are quiet, clean and airconditioned which makes it conducive for students to write tests.
- Tests are administered by a team of trained proctors.

## 2023 AP Exam Schedule

The 2023 AP Exams will be administered as **paper-and-pencil exams only** over two weeks in May: May 1–5 and May 8–12. Early testing or testing at times other than those published by AP is not permitted under any circumstances.

Our center currently does not offer AP Exams that require additional equipment or that have a course portfolio component (language exams, Music Theory, Art and Design, Seminar and Research, and Computer Science Principles). Below is a list of the exams that we offer:

Week 1	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time
Monday, May 1, 2023	United States Government and Politics	Chemistry
Tuesday, May 2, 2023	Environmental Science	Psychology
Wednesday, May 3, 2023	English Literature and Composition	Comparative Government and Politics Computer Science A
Thursday, May 4, 2023	Human Geography Macroeconomics	Statistics
Friday, May 5, 2023	European History United States History	Art History Microeconomics

Week 2	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time	Afternoon 2 p.m. Local Time
Monday, May 8, 2023	Calculus AB Calculus BC		
Tuesday, May 9, 2023	English Language and Composition	Physics C: Mechanics	Physics C: Electricity and Magnetism
Wednesday, May 10, 2023		Biology	
Thursday, May 11, 2023	World History: Modern	Physics 1: Algebra- Based	
Friday, May 12, 2023		Physics 2: Algebra Based	

**Our center offers late testing for circumstances where necessary, following the scheduled late-testing dates and times published by AP. Here are the late exam subjects our center offers:**

LATE EXAMS	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time
<b>Wednesday, May 17, 2023</b>	Chemistry Computer Science A Physics C: Electricity and Magnetism Psychology Statistics United States History	English Literature and Composition Environmental Science Macroeconomics
<b>Thursday, May 18, 2023</b>	English Language and Composition Human Geography Physics 1: Algebra-Based	Art History Biology Comparative Government and Politics
<b>Friday, May 19, 2023</b>	Calculus AB Calculus BC Microeconomics Physics 2: Algebra-Based	European History Physics C: Mechanics United States Government and Politics World History: Modern

### 2023 AP Exam Eligibility

- **Students must be enrolled in or affiliated with a secondary school (high school) to take AP Exams. Students in any of the categories below are eligible to test:**
  - Students testing at the secondary school where they're enrolled.
  - Students enrolled at a secondary school but testing at another authorized school/test center.
  - Secondary school-level students who are home-schooled, participate in independent study, or attend a virtual school.
  - Younger students who are not yet enrolled in secondary school (i.e., below ninth grade) but are prepared to take an AP Exam.

Prospective exam takers who do not meet the above requirements and have a legitimate need for AP testing must request approval via email from College Board at [apttestsecurity@collegeboard.org](mailto:apttestsecurity@collegeboard.org) , prior to registering with a test center.

### TESTING POLICIES:

- I acknowledge that I will be under 21 years old (born after May 31, 2002) at the time of taking any AP Exams in 2023

- I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
- I acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.

### **Additional testing policies**

- You can take any or all of the 4 physics exams in the same year.
- You cannot retake an exam in the same year, although you may retake it in a subsequent year.
- You cannot take both Calculus AB and Calculus BC in the same year.
- You cannot take 2 exams scheduled at the same date and time. Decide which exam you wish to take first and then take the other exam during the next testing window.
- AP Exams at test centers are paper-and-pencil based and administered in person at the test center. In-person digital exam options are not available for students outside the U.S. at this time.

### **IMPORTANT ID POLICY UPDATE**

#### **ID Policy for test centers in India:**

Please plan any ID processing and applications in advance. Ensure you have acceptable ID to bring to the test site on exam day or you will not be able to test.

- AP-authorized test centers in India will only accept original, valid passport as ID for entry to the AP Exam administration.
- If original, valid passport is not available, then student must have the Aadhaar in either original Letter format or the PVC version with hologram only (both received from UIDAI). No other Aadhaar versions will be accepted.
- A sample of the letter version is shown on the left; it's the entire piece of paper and not just the card portion at the bottom. The PVC card sample is on the right.



#### **REGISTRATION TIMELINE:**

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Registration Start Date (for regular and late exams)	September 27, 2022
Registration End Date (for regular and late exams)	November 8, 2022

AP Exam Fee (INR) per subject Regular Exam	Rs. 19,175.00 (Per Exam)
AP Exam Fee (INR) per subject Late Exam	Rs. 23,128.00 (Per Exam)

Students will need a student account with College Board to register. Link to My AP account: <https://myap.collegeboard.org/login> (Create an account only if you do not already have one you use for SAT, PSAT, AP.)

Find detailed information related to our Test Center's [AP Exam policy](#) and follow the registration policy as you register for AP exams.

**Students must ensure that they have registered for all AP Exams, paid the exam fee to the AP test center and completed the entire process mentioned in the AP Exam registration instructions by the deadlines listed. There will be no extensions to the deadlines allowed later.**

## Registration Policy

### **ADVANCED PLACEMENT EXAMS 2023**

**Students must ensure that they have Registered for all AP exams, paid the exam fee to AP Test center and completed the entire process mentioned in the AP Exam registration policy by the deadlines listed. There will be no extensions to the deadlines allowed later.**

### **TEST CENTER: UNITED STATES-INDIA EDUCATIONAL FOUNDATION (USIEF)**

Center Address: American Center, 38 A Jawaharlal Nehru Road  
Kolkata 700071

AP Coordinator: Ms. Megha Roy Chatterjee

AP Coordinator's Email Address: [kolkata@educationusa.org](mailto:kolkata@educationusa.org)

AP Coordinator's Contact Phone: **(033) 6827 6310/6395**

Contact Hours: **10:00AM – 5:00PM (IST)** Monday to Friday

Registration & Payment Deadline: Registration opens on September 27, 2022, **Deadline to pay and register is November 8, 2022 (5:00pm IST)**

Registration Start Date	Registration End Date
September 27, 2022	November 8, 2022 (5:00 pm IST)

### **AP Exam Fee**

TESTING WINDOW-1 (27 Sep 2022 - 08 Nov 2022)	EXAM FEES (INR)
Regular Testing (May: May 1–5 and May 8–12, 2023)	RS. 19,175.00 (Per Exam)

Late testing (May 17 – 19, 2023)	RS. 23,128.00 (Per Exam)
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## [Refund Policy](#)

Registration Window 1: September 27, 2022 - November 8, 2022

Last date to submit your REFUND APPLICATION FOR AP EXAM(s) is **8th November 2022, 5 PM IST.**

AP Examination Fee of Rs. 9,000.00 (in case of Regular Testing) and Rs. 12,000.00 (in case of Late Testing) will be refunded for applications received before the deadline i.e., **8th November 2022, 5 PM IST.**

No fee will be refunded for any no-show cases or refund applications received after **8th November 2022, 5 PM IST.**

Kindly note, that the refund amount will be disbursed only after the May 2023 AP exams conclude. (All transactions will be in INR only)

Please send an email to AP coordinator at [\*\*kolkata@educationusa.org\*\*](mailto:kolkata@educationusa.org) to get AP Exam Refund Application Form.

## **REGISTRATION & PAYMENT INSTRUCTIONS**

**Complete ALL STEPS BELOW (register online and pay test center) by November 8, 2022, to reserve your seat. The Test Center will provide an AP Admission Ticket by April 2023 as confirmation that your seat is reserved.**

**IF YOU REGISTER ONLINE WITH THE COLLEGE BOARD BUT DO NOT PAY THE TEST CENTER, YOU WILL NOT BE ABLE TO TEST. IF YOU PAY BUT DO NOT COMPLETE ONLINE REGISTRATION, YOU WILL NOT BE ABLE TO TEST.**

**TO START: Use a phone, tablet, or computer to complete registration online with the College Board (Steps 1 to 7)**





## **1. SIGN IN TO MY AP**

Sign in to [myap.collegeboard.org](https://myap.collegeboard.org) using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT. ® —or that you used to access My AP last year.

Forgot your login info? Follow the "Forgot username or password?" links to reset them.

Don't have a student account yet? Click the [Sign up](#) link

**IMPORTANT:** Create your College Board account using the same email you will provide to the test center.

Having technical issues? Contact AP:

**Online Inquiry:** [cb.org/apstudentinquiry](https://cb.org/apstudentinquiry)

**Phone:** +1 212-632-1780



## **2. JOIN AN EXAM**

Click the Join a Course or Exam button. or Exam button. Before you do this, make sure you have the six-character join code from your teacher.



## **3. SUBMIT YOUR JOIN CODE**

**REGULAR TESTING: (May 1–5 and May 8–12, 2023) (SELECT THE APPROPRIATE CODE)**

**JOIN CODES FOR USIEF KOLKATA FOR MAY 2023 AP EXAMS**

**TESTING WINDOW 1 (27 Sep 2022 - 08 Nov 2022)****REGULAR TESTING**

<b>S. No.</b>	<b>Course Name</b>	<b>Section Name</b>	<b>Active Join Code</b>
1	AP Art History	Regular	YYMLEN
2	AP Biology	Regular	RQPGNG
3	AP Calculus AB	Regular	AV4M99
4	AP Calculus BC	Regular	9PALRX
5	AP Chemistry	Regular	4NWZ4D
6	AP Comparative Government and Politics	Regular	YG2N7W
7	AP Computer Science A	Regular	XXQN3Y
8	AP English Language and Composition	Regular	9ZVZN6
9	AP English Literature and Composition	Regular	7X7JLW
10	AP Environmental Science	Regular	VD4D2G
11	AP European History	Regular	NZAPG9
12	AP Human Geography	Regular	3DR3Z3
13	AP Macroeconomics	Regular	4J7LGZ
14	AP Microeconomics	Regular	ANGZX9
15	AP Physics 1	Regular	ZZ26LR
16	AP Physics 2	Regular	ENWYGE
17	AP Physics C: Electricity and Magnetism	Regular	6779V9
18	AP Physics C: Mechanics	Regular	JVWYY9
19	AP Psychology	Regular	PMQ296
20	AP Statistics	Regular	PWD23M
21	AP United States Government and Politics	Regular	ZW4YPJ
22	AP United States History	Regular	D6Y6XP
23	AP World History: Modern	Regular	QQ69P6

**LATE TESTING: (May 17 – 19, 2023) (SELECT THE APPROPRIATE CODE)****JOIN CODES FOR USIEF KOLKATA FOR MAY 2023 AP EXAMS****TESTING WINDOW 1 (27 Sep 2022 - 08 Nov 2022)****LATE TESTING**

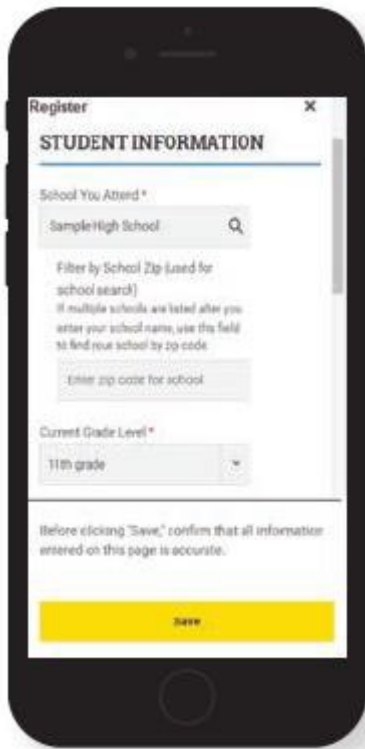
<b>S. No.</b>	<b>Course Name</b>	<b>Section Name</b>	<b>Active Join Code</b>
1	AP Art History	LATE	WDVJ3W
2	AP Biology	LATE	WD4RY6
3	AP Calculus AB	LATE	WAN9WR
4	AP Calculus BC	LATE	ADN6ZY
5	AP Chemistry	LATE	N26XNN

6	AP Comparative Government and Politics	LATE	PEVAQM
7	AP Computer Science A	LATE	NYR3YY
8	AP English Language and Composition	LATE	Y3PENX
9	AP English Literature and Composition	LATE	3GM6DL
10	AP Environmental Science	LATE	DNNL42
11	AP European History	LATE	NA
12	AP Human Geography	LATE	29RJNE
13	AP Macroeconomics	LATE	EN4JXV
14	AP Microeconomics	LATE	2Y6V9Q
15	AP Physics 1	LATE	NX4MY9
16	AP Physics 2	LATE	LYZNLD
17	AP Physics C: Electricity and Magnetism	LATE	77GGMG
18	AP Physics C: Mechanics	LATE	4D3EJ7
19	AP Psychology	LATE	NA
20	AP Statistics	LATE	NA
21	AP United States Government and Politics	LATE	MGNA4Y
22	AP United States History	LATE	NA
23	AP World History: Modern	LATE	7N4YZ2



#### **4.VERIFY EXAM INFORMATION**

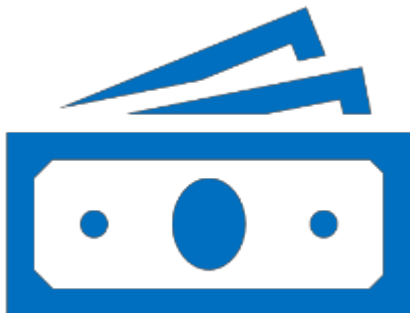
Confirm the exam name, exam date, and test center name are what you want. Click the Join a Course or Exam button.



## **5. FILL OUT REGISTRATION INFORMATION**

The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information - this will be on your personalized AP labels for exam day. You only have to do this once.

**Repeat steps 2 - 4 for each exam you wish to take.**



**6. PAY TEST CENTER WITHIN 3 BUSINESS DAYS OF COMPLETING ONLINE REGISTRATION OR BY November 8, 2022, WHICHEVER COMES FIRST. EMAIL YOUR PAYMENT DETAILS TO THE TEST CENTER COORDINATOR SO THAT THE TEST CENTER MAY MATCH YOUR PAYMENT TO YOUR ONLINE REGISTRATION INFORMATION.**

**FILL THE INFORMATION TO RECEIVE ONLINE PAYMENT DETAILS:**

**<https://bit.ly/APExams23Kolkata>**

**BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTOOD ALL AP EXAM TEST CENTER POLICIES.**

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## **7.RECEIVE ADMISSION TICKET FROM TEST CENTER INFORMATION**

The test center will provide an admission ticket to you after they have ordered your exams. Ticket will be provided no later than April 2023. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid Passport or you will not be able to test.