Advanced Placement (AP) Exams

Get the AP Advantage!

Why take the APs?

- Students can earn course credit at colleges in the U.S. and 60 other countries*
- Gain advanced knowledge about a field before formal study at a university
- Advanced Placement (AP) Exams train students in taking higher level tests in a university setting
- Students who score a 3 or higher on an AP Exam typically earn higher GPAs in college than their non-AP student peers

Why choose USIEF as your testing center?

- USIEF has been the testing center of choice for students for more than two decades
- As it is centrally located, it is accessible from all parts of the city
- The venue is quiet, clean and airconditioned which makes it conducive for students to write tests
- Tests are administered by a team of trained proctors at USIEF

*Please check the credit policies of various universities on https://apstudent.collegeboard.org/creditandplacement

Registration & Payment Dates:
Registration opens on October 4, 2019. Deadline to pay and register is Nov 13, 2019, 11:59PM IST

Register for regular (May 4-15, 2020) and late testing (May 20-22, 2020) exams before the deadline.

After the November 13, 2019 registration deadline, students may register for both the Regular and Late Testing cycle between November 16, 2019 and March 10, 2020. However, these registrations will qualify as 'late order' and attract a late order fee to be paid to College Board. Please check the AP exam fee section to know the price of tests registered for between November 16, 2019 and March 10, 2020. **USIEF Kolkata will not accept registrations on November 14, 2019 and November 15, 2019.**

AP Exam Fee:
Regular Testing Exam: Rs. **13,500** per AP Exam (For registration by Nov 13, 2019)

Late Testing Exam: Rs. **16,500** per AP Exam (For registration by Nov 13, 2019)

Regular Testing Exam: Rs. **17,500** per AP Exam (For registration from Nov 16, 2019 to March 10, 2020)

Late Testing Exam: Rs. **20,000** per AP Exam (For registration from Nov 16, 2019 to March 10, 2020)

Refund Policy:
No refund will be given once the payment has been made.

Please Note:

- *Registration will be on a first-come-first served basis as we have limited capacity at USIEF,*
- *Payment is due within 3 business days of submitting registration form, or by November 13, whichever comes first.*
- *Payment must be received to complete registration and reserve your seat.*
- *Online registration does not ensure a seat for the chosen AP Exam(s) until payment is received for the tests registered. To complete registration formalities, please make payment at EducationUSA@USIEF, Kolkata within 3 days of submitting registration form. ONLY tests for which the payment has been done will be ordered by USIEF,*
- *Once registration formalities are complete, students cannot change the subject(s) chosen for the AP Exam(s),*
- *No refund for cancellations or no-shows,*
- *Cheques and DDs should be in exact multiples of the AP Exam fee (For example, for AP exams ordered for Regular Testing Cycle before November 13, 2019 the amount will be 'INR 13,500 X total number of tests').*

Registration Process

STEP 1: SIGN IN TO MY AP
Sign in to myap.collegeboard.org using your College Board student account login. This is the same login you use to access your AP scores, PSAT/NMSQT® scores, or register for the SAT®. If you don't have a student account, please sign up at collegeboard.org/register
Having technical issues? Contact AP:
Email: apstudents@info.collegeboard.org
Phone: +1 212-632-1780

STEP 2: JOIN AN EXAM
Click the Join a Course or Exam button.

STEP 3: SUBMIT YOUR JOIN CODE
Check the India AP Exam schedule on ap-india@collegeboard.org. Enter the unique join code for each regular or late testing exam you wish to take at this test center and click Submit. (Repeat for each exam you wish to take.)

REGULAR TESTING: MAY 4 – MAY 15, 2020 (SELECT THE APPROPRIATE CODE)		
• Art History: RP9MQ4 • Biology: VAW7E3 • Calculus AB: XNKQKW • Calculus BC: 4E636R • Chemistry: R32A4N • Comparative Gov & Politics: NDJAPJ • Computer Science A: KNG2AJ • ENGLISH LANGUAGE & COMP: WKYJZE	• English Literature & Comp: Q2X442 • Environmental Science: 3QRM9R • European History: GK92Q2 • Human Geography: G2JKEG • MACROECONOMICS: XPMRDJ • Microeconomics: NVRPM6 • Physics 1: E7ZGPM • Physics 2: QMXYG4	• Physics C: E&M: QR9YX6 • Physics C: Mech: MW4EMP • Psychology: ENGP4W • Statistics: VDP222 • United States Gov &Politics: JRME6A • United States History: MEDR9M • World History: Modern: 43EK4M
LATE TESTING: MAY 20 – MAY 22, 2020 (SELECT THE APPROPRIATE CODE)		
• Art History: E4MJ97 • Biology: KMMWJP • Calculus AB: R46RX6 • Calculus BC: 9Y9D6M • Chemistry: 92VJN2 • Comparative Gov & Politics: X6RDAZ • Computer Science A: ZQMPJN • ENGLISH LANGUAGE & COMP: NNJQ6Q	• English Literature & Comp: KRVE2R • Environmental Science: 94YQQY • European History: 9YY77D • Human Geography: ZAN34Z • MACROECONOMICS: NY4X9N • Microeconomics: W6VRMW • Physics 1: 9NWNKR • Physics 2: K66VA2	• Physics C: E&M: 6Y6ARA • Physics C: Mech: W63D6X • Psychology: RMPKZ4 • Statistics: WJ9P97 • United States Gov &Politics: ADJPQV • United States History: DXW3YG • World History: Modern: NRVKAR

STEP 4: VERIFY EXAM INFORMATION
Confirm the exam name, exam date, and test center name are what you want.
Click the Join a Course or Exam button.

STEP 5: FILL OUT REGISTRATION INFORMATION
The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once. Repeat STEPS 2-4 for each exam you wish to take.

STEP 6: PAY TEST CENTER WITHIN 3 BUSINESS DAYS OF COMPLETING ONLINE REGISTRATION OR BY THE REGISTRATION DEADLINE, WHICHEVER COMES FIRST. EMAIL YOUR PAYMENT DETAILS TO THE TEST CENTER COORDINATOR SO THAT THE TEST CENTER MAY MATCH YOUR PAYMENT TO YOUR ONLINE REGISTRATION.

EducationUSA is a network of hundreds of advising centers in more than 170 countries, supported by the U.S. Department of State's Bureau of Educational and Cultural Affairs. EducationUSA Advising Centers actively promote U.S. higher education around the world by offering accurate, comprehensive, and current information about accredited educational institutions in the United States. To find an advising center, visit EducationUSA.state.gov.

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FILL IN THE INFO BELOW AND EMAIL IT TO THE TEST CENTER COORDINATOR or BRING A PRINTED COPY TO THE CENTER:

Student First Name: _____   Student Last Name: _____

Student Primary Email: _____-------_____
(same as on your College Board account)

Student Mobile Number: _____   Student Date of Birth (DDMMYYYY): _____
                                                             (see age acknowledgement below)

List ALL Exams You are paying for:
REGULAR TESTING: May 4 – May 15, 2020:
_____

LATE TESTING: May 20 – May 23, 2020:
_____

Late testing reason: _____

How will you pay? ☐ Demand Draft ☐ Bank Deposit/Bank Transfer* (NEFT) ☐ Cheque
- Cheques and Demand Drafts are to be issued in the name of USIEF-EAS Account (payable at Kolkata). Please visit the test center to drop in the cheque or demand draft. **Cheque/Draft must be submitted to our center on or before Nov 11**
- DD or Bank Transfer No. (as applicable)   _____
- DD Issuing Bank or Bank Name (as applicable) _____

Test Center Bank Details:

PARTICULARS	ACCOUNT DETAILS
Name of Account	USIEF - EAS ACCOUNT
Address of the Beneficiary	12, Hailey Road, New Delhi – 110001
Name of the beneficiary's bank	Bank of America
Address of the beneficiary's bank	1st Floor, DLF Centre, Sansad Marg, New Delhi – 110001
Account number of beneficiary	24478017
IFSC for NEFT / RTGS	BOFA0ND6216
In the remarks column, please mention:	"Kolkata - AP"

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTAND ALL AP EXAM TEST CENTER POLICIES.
- Acknowledge that I will be under 21 years old (born after May 31, 1999) at the time of taking any AP Exams in May 2020.
- Acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
- Acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.
- Acknowledge that I will bring my Admission Ticket along with an original, VALID PASSPORT or AADHAR CARD to the test center on exam day, or I will not be able to test.
- Photocopies of the ID will not be accepted.
- Plan visa applications or ID renewals in advance, to ensure you have valid ID in hand on test day.

STEP 7: RECEIVE ADMISSION TICKET FROM TEST CENTER
The test center will provide an admission ticket to you after they have ordered your exams. Ticket will be provided no later than April 15, 2020. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid passport or Aadhar Card, or you will not be able to test.

Questions? Visit, call, or write to us:
EducationUSA@USIEF, Kolkata, American Center, 38A, Jawaharlal Nehru Road, Kolkata 700071
Phone: +033 3984 6310 | E-mail: testskolkata@usief.org.in | Toll Free: 1800-103-1231 (Mon-Fri: 2-5 p.m.)
Working hours: Monday to Friday 9:30 a.m. to 4:30 p.m.

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